

Module 1: Introduction - The course & the Humanitarian Context



1st April 2014 |
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con**tribute**



Content modules 1 and 2

- **Learning Objective:** *Students should have an overall picture of specifics about the humanitarian context and how this is linked to humanitarian logistics and supply chain management in disaster response.*
- The course (MJ)
 - Course content and format
- The overall humanitarian context (HvD)
- The operational context (film)
- Humanitarian logistics and SCM in disaster response (MJ)
- Readings:
 - GHA Report 2012, Global Humanitarian Assistance, Development Initiatives, UK, <http://www.globalhumanitarianassistance.org/report/gha-report-2012>
 - Beiser, V. (2010) Organizing Armageddon: What We Learned From the Haiti Earthquake, Wired Magazine, 19th April
 - Majewski, B., Navangul, K.A. and Heigh, I. (2010) A Peek into the Future of Humanitarian Logistics: Forewarned is Forearmed, Supply Chain Forum: An International Journal, 11(3), 4-20.
 - Duran, S., Gutierrez, M.A. and Keskinocak, P. (2011) Pre-Positioning of Emergency Items for CARE International, Interfaces, Vol.41, No.3, May-June, 223-237

	Module	Date	Time	Place	Subject	Responsible
WEEK 1	1	1.04	8-12 15-17	M:D 8-12 M:D 15-17	Structure & content of the course Humanitarian Context and activities	MJ /HvD
	2	2.04	8-10	M:D 8-10	cont. context and activities What is humanitarian SCM: Hand-out of IFRC-case	MJ
WEEK 2	3	9.04	8-10	Will be announced	Accountability and performance measurement	AP
	4	9.04 10.04	10-12 8-12	Will be announced M:E 8-12	Introduction to the UNA and sustainable procurement Guest: Alexander Blecken, Ida Karlsson, UNOPS Sourcing & procurement	AB/AP/IK
WEEK 3	5	7.05	8-12 13-17	MD 8-10 MB 10-17 M:P1-2 (gp.) 8-17	Transport, warehousing & materials management (Case)	JK
	6	9.05	13-17	M:D 13-17	Distribution mechanisms in principle and practice Guest: Svein Hapnes, UNHCR by skype	JK/SH
WEEK 4	7	20.05	8-12 13-17	M:A 8-10 M:B 13-15 M:P1-2 8-17	Coordination and accountability in practice	HvD/MJ
	8a	21.05	8-17	M:D 8-10 (M:E 10-17) M: P1-2 (gp.) 8-17	Presentation assignment 1 Forecasting, strategic and tactical planning Main Case 1: 2 hrs in classroom, rest is student work	MJ/HvD
	8b	22.05	8-17	M:E 8-17 M: P1-2 (gp.) 8-17	Forecasting, strategic and tactical planning Main Case 2: 2*2 hours in classroom, rest is student work	MJ

Lectures versus student work

- Lectures and facilitation: 44 hours – expect an intensive course
 - In principle all lectures are compulsory. Attendance and active participation in all modules are part of the grading.
 - Lecturers:
 - Marianne, Ala, Joakim from TLOG
 - Hetty from Avenir
 - Alexander Blecken, Ida Karlsson (UNOPS) and Svein Hapnes (UNHCR)
- Student work: Estimated at 156 hours
 - Project task: weight 50% (3,75 ECTS)
 - Participation in class: weight 50% (3,75 ECTS)
 - Reading: Required and recommended – you are expected to read ahead of class: this is for active participation and reflection on learning points. In the course description: The references that are underlined are material you are expected to read *ahead* of class and report on in the self-evaluation. The documents which may be difficult to find through other sources we have uploaded for you at the website. You are expected to find and download the remaining yourself. This is for copyright reasons.

Project task(50%)

■ Case assignment 1 (20%): group

- The format of the report should be 6-8 type-written pages on paper size A4, with line spacing of 1 ½ lines. Recommended layout is 5 cm left margin, 1 cm right margin, 2 cm at the top of the page and 3 cm at the bottom. All pages must be numbered. An abstract should be provided as well as a table of contents directly following the front page (excluded from the number of pages)
- Hand out 1st April 8AM on the course website
- Hand in 19th May 8AM by e-mail to marianne.jahre@tlog.lth.se
- Groups formed and overview sent Marianne by 2nd April! (8 groups: Choose a group leader to coordinate)

■ Case assignment 2 (30%): group

- Interactive exercise with compulsory participation and deliverables between 21st – 22nd May. More details will be provided later. Groups to be formed by Marianne and Hetty.

Case assignment 1

- With basis in the course material, additional articles/documents you have to search for, you are to discuss the concept of preparedness in humanitarian logistics and analyse what one humanitarian organisation do in terms of logistics preparedness. Information can come from scientific literature, the organisation's and other websites (reports, etc.). Include some general information about 'your' organisation and discuss logistics preparedness in the organisation's activities, resources and relationships with other actors.

Organisations – sign up

Student group	Student names & <u>coordinator (e-mail)</u>	Organisation
1		IFRC
2		ICRC
3		WFP
4		UNICEF
5		NRC
6		UNHCR
7		MSF
8		IOM

Participation in class: Group presentation 21st May (11%)

- Groups will make a presentation of their case assignment 1 and hand in power-point slides with facilitator notes the 19th May. Bring the paper copy with notes to Marianne & Hetty on the 21st. Remember to include students names in the document.
 - Presentation: 10 minutes with focus on 'your' organisation.

Class participation and self-assessment (39%)



contribute

Module	Theme	Attendance including evaluation on survey-monkey - max no. of points	Active participation: self-evaluation - max no. of points
1	Structure & content of the course Humanitarian Context and activities	2	2
2	cont. context and activities What is humanitarian SCM: Hand-out of IFRC-case	2	2
3	Accountability and performance measurement	3	2
4	Sourcing & procurement Guests: Alexander Blecken, Ida Karlsson, UNOPS	3	2
5	Transport, warehousing & materials management (Case)	2	2
6	Distribution mechanisms in principle and practice Guest: Svein Hapnes, UNHCR by skype	3	2
7	Coordination and accountability in practice	2	2
8a	Main Case 1	2	2
8b	Main Case 2	2	2
	Total number of maximum points	21	18

**Constitutes learning points from each module and self-assessment. Requires reading the required material ahead of lectures and active participation in class/group discussions. To be answered in connection with evaluation of each module (links provided in website): 0, 1 or 2 points. Deadline is always 2 days after the module, e.g. 3 April module 1 and 4 April module 2.*

The 2nd part of the questionnaire to be filled in per module - self assessment

- How do you rate your own participation (discussion in groups/class) in the module? Choose one alternative and explain briefly.
 - 0: low
 - 1: some participation
 - 2: much participation
- What can be done by you or the lecturer if points below 2?
- What were your main learning points from the reading material? (describe at least 3. If a module does not constitute reading material, lectures and exercises in the following three questions mark NA (not applicable))
- What were your main learning points from the lecture? (describe at least 3)
- What were your main learning points from the exercises/discussions? (describe at least 3)
- Which of the three segments, lecture, reading and discussion did you capture most knowledge from, and why?
- (e.g. for module 1): Do you recall 2 or more of the challenges the humanitarian logistics are facing today?
- Do you have any additional comments or questions? If so, please list them:

Why self-assessment?

- Method to reflect back on what has been done during the module which often one might not find the time (as a response to last year's comments about not having enough time to take information in). You can then think back and take things in).
- I will make 'checks' on the self assessment to make sure it is 'fair' and thus need you to
 - Sign participation list each module
 - Have name tags on your desk so I can take notes to check against your self-assessment re. points

The 1st part of the questionnaire - evaluation of the course. This is feedback to us for improvement and will of course not have any effect on your grade!



- Your name: (must be filled in)
- What was the most useful part of the module, and why was it useful to you?
- What was the least useful part of the module and why was this least useful to you?
- Please evaluate the following areas in a scale of 1 - 5: (5 = fully agree, 1 = fully disagree)
 - I was well prepared for this module as I had read the required materials beforehand
 - I had knowledge of the topics in the module beforehand
 - The module has developed my problem-solving skills
 - The teaching has motivated me to do my best
 - The module has helped me develop my ability to work in a group
 - The module has made me feel more confident about tackling problems related to the topic
 - I was generally given enough time to understand the things I had to learn
 - The teachers made a real effort to understand the problems and difficulties one might be having in this module
 - My lecturers were good at explaining things
 - The teachers in the module worked hard to make the subject interesting
- Overall, I am satisfied with this module
- Comments:

Further information & during the course

- To be found in the website of the department. Click "Courses", then go to lp 4 and click on the course name (and choose 'English'). You will have to do this continuously throughout the course for information and to submit your course feedback and self-assessment.
 - Username: hl_student
 - Password: MTTN45
- Depending on students' previous education and experience, we recommend one or more of the following books as a basis:
 - Tomasini, R. and van Wassenhove, L. (2009) Humanitarian Logistics, INSEAD Business Press and Palgrave Macmillan, UK
 - Simchi-Levi, D., Kaminsky, P. and Simchi-Levi, E. (2004) Managing the supply chain: The definitive guide for the business professional, McGraw-Hill
 - Christopher, M. (2010) Logistics and Supply Chain Management, 4th edition, Financial Times Prentice Hall